



## INDEPENDENT FIRST NATIONS ALLIANCE

### THUNDER BAY OFFICE

1151 Barton Street, Unit 203, Thunder Bay, ON P7B 5N3

Toll Free: 1-888-253-IFNA

Tel: (807) 626-7730 | Fax: (807) 626-7738

## Job Description

### Water and Wastewater Distribution and Collection Systems Overall Responsible Operator (ORO)

The candidate selection process consists of 2 interviews. The first interview is by telephone and a 2<sup>nd</sup> interview will be awarded to the successful telephone interview candidates. The 2nd interview will be held in person at the Thunder Bay office and may include a one hour written test based upon the Ontario Water and Wastewater Certification Office “Need to Knows” for the job description.

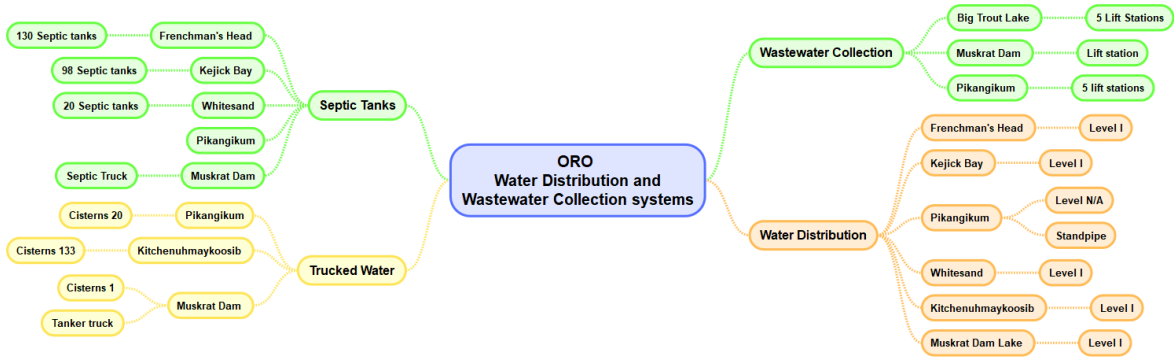
### Position/Company Summary

The Independent First Nations Alliance (IFNA) provides advisory services to its member of five First Nations, Whitesand First Nation, Lac Seul First Nation, Muskrat Dam First Nation, Pikangikum First Nation, and Kitchenuhmaykoosib Inninuwug. The First Nation Chiefs Council provides policy and direction to the IFNA organization, in the areas of Education, Economic Development, Technical Services, Financial Management, and Governance.

The IFNA water and Wastewater distribution and collection systems ORO reports to the manager of the IFNA water and wastewater hub.

### Roles and Responsibilities

The Independent First Nations Alliance (IFNA) Water and Wastewater Operations ORO provides the following support to the FN water and wastewater operators:



To meet these requirements the ORO shall provide the following:

- Provide hands-on support to the operators in meeting the quality standards for water and wastewater as stipulated in the relevant codes and regulations,
- Assist operators in the administration of operations and maintenance work,
- Assist operators with the procedures required to conduct sampling and testing,
- Mentor operators in all aspects of administration,
- Provide comments on feasibility studies and design proposals,
- Participate in the commissioning process for new water, wastewater and fuels systems,
- Work with operators to develop and implement individualized operation and maintenance training plans,
- Guide operators through the licensing process,
- Help operators to identify and correct occupational health and safety problems,
- Mentor the operators on how to apply emergency procedures,
- Participate in the 24/7 technical support hotline,
- Prepare and submit site visit reports to the hub manager.

## Qualifications:

- Class I water distribution license,
- Class I wastewater collection license,
- Possession of an Ontario driver's license.



## Knowledge:

- Budgeting,
- Contracting,
- Training,
- Working effectively with the public,
- Technical record/report writing,
- Reading and understanding technical drawings,
- Use of safety equipment such as fall arrest systems,
- Occupational Health & Safety,
- WHMIS,
- Fluent in the Cree languages is an asset but not essential.
- Understand and respectful of First Nations people, culture, and aspirations.

## Skills/Abilities:

- A working knowledge of Microsoft office,
- Laboratory analysis techniques for water and wastewater systems,
- Water sampling and interpretation of the results,
- Maintaining a preventative maintenance program,
- Developing and delivering training programs,
- First response protocols.

## Requirements:

- Possession of an Ontario driver's license,
- Extensive travel to IFNA First Nations

**LOCATION OF WORK:** Thunder Bay

**CLOSING DATE:** Friday, May 10, 2019 at 1:00 pm EDT



**Please submit your resume and references to:**

Derek Hill, P.Eng, Hub Manager

Independent First Nations Alliance

1151 Barton St. Suite 203

Thunder Bay, ON P7B 5N3

Office: 807-626-7730 | Cell: 519-751-9680 | E-mail: [dhill@ifna.ca](mailto:dhill@ifna.ca)

*Independent First Nations Alliance wishes to thank all applicants in advance.*