



Sub office (Frenchman's Head)  
P.O. Box 100, Hudson, Ontario P0V 1X0  
Telephone: (807) 582-3503  
Fax: (807) 582-3449

No. 28 (Kejick Bay)  
General delivery, Lac Seul, Ontario P0V 2A0  
Telephone: (807) 582-3211  
Fax: (807) 582-3493

Sub office (Whitefish Bay)  
General delivery, Lac Seul, Ontario P0V 2A0  
Telephone: (807) 582-3228  
Fax: (807) 582-3839

## EMPLOYMENT OPPORTUNITY

### FAMILY ADVOCATE – REGIONAL

Lac Seul First Nation is seeking a dedicated and motivated **Family Advocate (Regional)** to support children, youth, and families involved with child welfare agencies within their assigned regions. This position provides advocacy, case management, and culturally appropriate support to ensure the safety, well-being, and rights of Lac Seul First Nation children, youth, and families are protected.

The Family Advocate - Regional works closely with families, child welfare agencies, and service providers to ensure children remain connected to their family, community, and culture. This role may also act as a Band Representative in court proceedings when required.

#### **Key Responsibilities are (but not limited to):**

- Build and maintain strong, supportive relationships with families.
- Participate in planning meetings, case conferences, and care planning processes.
- Confirm Lac Seul First Nation membership for children and youth involved in care.
- Conduct home visits to assess safety, well-being, and family needs.
- Work directly with families to develop plans that strengthen stability and address child protection concerns.
- Advocate for culturally appropriate services and supports.
- Coordinate and make referrals to internal and external services.
- Maintain accurate and confidential case notes, records, and documentation.
- Upload all required documentation to the OSG database in a timely manner.
- Monitor open and investigation files with child welfare agencies.
- Ensure the First Nation is informed of placements, changes, and major decisions affecting children.
- Support families in understanding their rights and navigating the child welfare legal processes.
- Collaborate with legal partners to ensure decisions align with the best interests of the child.
- Attend and participate in court proceedings when required.
- Support transition planning and reunification processes.
- Travel to external communities, agencies, and placements as required.
- Provide follow-up visits and ongoing support to families.
- Prepare reports, summaries, and case updates as required.
- Perform other related duties as assigned.

**Qualifications:**

- Grade 12 (OSSD) or equivalent; post-secondary education in social services, child and youth work, or a related field is an asset.
- Experience working with children, youth, and families involved in child welfare.
- Experience working with First Nations communities and people.
- Knowledge of child welfare processes, advocacy, and case management practices.
- Strong understanding of First Nations culture, values, and traditions.
- Excellent communication, interpersonal, and relationship-building skills.
- Strong organizational, documentation, and time management skills.
- Ability to work independently and as part of a team.
- Proficiency in Microsoft Office and electronic documentation systems.
- Ability to maintain confidentiality and handle sensitive information.
- Ability to speak Ojibway is an asset.
- Frequent travel is required.
- Must provide a satisfactory Criminal Reference Check and Vulnerable Sector Check.
- Must have a valid driver’s license and access to reliable transportation.
- Must be legally entitled to work in Canada.

- Location:** Positions available in Dryden, Thunder Bay, and Winnipeg (*frequent travel to Lac Seul First Nation and other locations as required*)
- Term:** Permanent Full Time (subject to ongoing funding availability)
- Salary:** Starts at \$31.35/hour \*based on qualifications and experience.
- Hours:** 8:30 a.m. – 4:30 p.m., may be required to work evenings and weekends
- Closing:** May 13, 2026, at 4:30 p.m. CST \*Late applications will not be accepted.

**Please indicate the location you are applying for (Dryden, Thunder Bay, or Winnipeg) in your application.**

Please submit a cover letter along with a resume, and written permission for the LSFN People & Culture Department to contact two employment references (most recent supervisors). Applications can be mailed, faxed, emailed, or delivered to:	Lac Seul First Nation Attention: C/o PC Dept. P.O. Box 100 Hudson, ON. P0V 1X0 Email: <a href="mailto:resumes@laceulfn.org">resumes@laceulfn.org</a>
--	--

*Lac Seul First Nation requires Criminal Reference Checks for those offered positions. We thank all applicants; however, only those being offered an interview will be contacted.*

*Preferential Hiring Policy: Lac Seul First Nation band members will be given priority for hiring, followed by indigenous persons who are non-LSFN band members. Where there are no suitably qualified indigenous persons available for a position, the most suitably qualified non-indigenous candidate will be hired.*